SENGUNTHAR ENGINEERING COLLEGE

(AUTONOMOUS)
NAAC Accredited with 'A' Grade,
(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)
Recognized Under Section 2(f) & 12(B) of the UGC Act, 1956
TIRUCHENGODE- 637 205

MINUTES OF LIBRARY COMMITTEE

Date:02.11.2025

I. Agenda

8.1. To review previous meeting minutes and present status of the Library
8.2. To discuss about the Budget allocation for the year 2025-2026
8.3. To discuss about Book Purchase for 2025-2026
8.4. To discuss Journal &Magazine subscription 2025-2026
8.5. Any other points

II. List of Members Attended the Meeting

Library Committee meeting for the academic year 2025-2026 was held on 02.11.2025 under the chairmanship of Dr.R.Satishkumar, Principal of the college, in Library Seminar Hall at 11.00 AM.

The following members attended the meeting:

S.No	Name	Designation	Position	Signature with Date
1	Dr.R.Satish Kumar	Principal	Chairman	
2	Dr.N.Suthakar	Librarian	Convener	
3	Dr.B.Sujatha	Dean/Academics	Member	
4	Dr.K.L.Palanisamy	Dean/HOD-S&H	Member	
5	Dr.T.R.Chinnusamy	Dean/MS	Member	
6	Dr.M.Seenirajan	HOD/CIVIL	Member	
7	Dr.M.Sakthivel	HOD/CSE	Member	
8	Dr.C.Aarthi	HOD/ECE	Member	
9	Dr.K.Umadevi	HOD/EEE	Member	
10	Dr.G.Kathiresan	HOD/MECH	Member	
11	Dr.M.Sree Sakthivelavan	HOD/MBA	Member	
12	Dr.G.P.Raja	HOD/AI&DS	Member	
13	Mr.A.Senthilkumar	HOD/R&A	Member	
14	Mr.M.Karthikeyan	HOD/IT	Member	
15	Dr.E.Geetha	HOD/MDE	Member	
16	S.Pavithra	III-CSE	Member	
17	A.Kavipriya	III-IT	Member	
18	R.Aakash	III-CIVIL	Member	

III. Minutes of Meeting

Dr. R. Satishkumar, Chairman, library committee, welcomed the gathering. Then all the points of agenda were taken up for discussion and after details discussion, the following resolutions were made by the members.

8.1 **Subject:** To review previous meeting minutes and present the availability of the books and journals in the library as given below:

Books

S. No	Name of Departments	Titles	Volumes
1	B.E. Civil Engineering	1359	3387
2	B.E. Mechanical Engineering	1462	3727
3	B.E. Electrical and Communication Engineering	2895	6083
4	B.E. Electrical and Electronics Engineering	1737	3551
5	B.E. Computer Science & Engineering	4270	6139
6	B.E. Computer Science & Engineering(Cyber security)	257	1511
7	Master of Business Administration (MBA)	4600	9017
8	B.E. Medical Electronics	1305	4338
9	B.E. Robotics & Automation	342	2056
10	B. Tech. Artificial Intelligence and Data Science	350	2052
11	B. Tech. Information Technology	1070	4236
12	B.E. Pharmaceutical Technology	101	501
13	M.E. Computer Science Engineering	632	1089
14	M.E. Structural Engineering	343	674
15	M.E. Medical Electronics	569	1146
16	M.E.VLSI	549	1056
17	Science & Humanities	1534	4338
	TOTAL	**23375**	**54901**

Journals

S.No	Name of Departments	National	International
1	B.E. Civil Engineering	6	6
2	B.E. Mechanical Engineering	6	6
3	B.E. Electrical and Communication Engineering	6	6
4	B.E. Electrical and Electronics Engineering	6	6
5	B.E. Computer Science& Engineering	6	6
6	B.E. Computer Science & Engineering(Cyber security)	6	6
7	B.E. Medical Electronics	6	6
8	B.E. Robotics & Automation	6	6
9	B.E.Pharmaceutical Technology	6	6
10	B.Tech. Information Technology	6	6
11	B.Tech. Artificial Intelligence and Data Science	6	6
12	B.Tech. Artificial Intelligence and Machine Learning	6	6
13	Master of Business Administration (MBA)	6	6
14	M.E. Computer Science &Engineering	6	6
15	M.E. Structural Engineering	6	6
16	M.E. Medical Electronics	6	6
17	M.E.VLSI	6	6
18	Central library(Magazine)	16	0
	Total	**118**	**102**

8.2 **Subject:** To Discuss about Library Budget of the academic year 2025-2026

Resolution: The library committee requested to the management to allocate the amount of Rs.6,00,000/- for purchasing of books & journals for the academic year 2025-2026

8.3 **Subject:** To Discuss about the purchase of latest titles of books for central library

Resolution: "It is resolved to approve the purchase of the latest titles of books for each department every year."*

8.4 **Subject:** To Discuss about the Journal and Magazines subscription and online resources

Resolution: "It was resolved to proceed with the renewal and new subscriptions of journals, magazines, and electronic resources for 2026.

8.5. **Subject:** Any other point to Promote any kind of suggestion given by the chairman

Resolution. "It is resolved to approve the presentation of the Best Intellectual Award and Best User Award to students from various departments every year, and to purchase books related to placement, higher studies, and competitive examinations.

Dr.N.Suthakar proposed the vote of thanks to all the committee members.

N. Suthakar 21/11/25
Convener

2/11/2025
Chairman

Copy to:

1. Members of Committee
2. Librarian
3. IQAC File